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# **AIR CARGO TERMINAL CHARGES**

LIS, OPO, FNC and PXO

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# 1. IMPORT

## A. HANDLING

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min Price
1A01	NORMAL	Cargo that doesn't request any special treatment.	Kg	0,181 €	6,03 €
1A02	PERISHABLE (PER)	Cargo that needs special treatment because it may deteriorate through time (Example: flowers; food, etc).	Kg	0,181 €	10,73 €
1A03	VALUABLE (VAL)	Cargo that needs special treatment due to its value (examples: bank notes; gold; master pieces...).	Kg	0,209 €	19,23 €
1A04	DANGEROUS GOODS (DGR) / LIVE ANIMALS (AVI) / HUM	Cargo that needs special treatment classified by IATA regulations.	Kg	0,251 €	10,02 €
1A05	VULNERABLE (VUN)	Cargo that needs special treatment due to its importance and interest (Example: computers; mobile phones; guns...).	Kg	0,187 €	19,23 €
1A06	REGIONAL CARGO (PXO/FNC/PXO)	Cargo (inter-islands) from or to FNC/PXO, pays only the Handling fee.	Kg	0,046 €	4,02 €
1A07	BUF	Cargo unit delivered to customer without breakdown.	Un	74,57 €	
1A08	ENVIROTAINER	Cargo unit with controlled temperature.	Un	124,22 €	

# 1. IMPORT

## B. STORAGE

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min Price
1B01	NORMAL	Cargo that doesn't need any special treatment.	Kg/Day	0,057 €	3,61 €
1B02	VALUABLE (VAL)	No exemption. Fee applies since the arrival.	Kg/Day	0,275 €	38,40 €
1B03	FROZEN CARGO	No exemption. Fee is applicable since the arrival.	Kg/Day	0,240 €	6,42 €
1B04	DANGEROUS GOODS (DGR) / LIVE ANIMALS (AVI) / HUM	No exemption. Fee is applicable since the arrival.	Kg/Day	0,103 €	6,62 €
1B05	VULNERABLE (VUN)	No exemption. Fee is applicable since the arrival.	Kg/Day	0,114 €	19,16 €
1B06	PERISHABLE (PER)	Cargo that needs special treatment because it may deteriorate through time (Ex: flowers; food, etc.) It has 24 hours exemption. Perishable cargo put in frozen chamber only pays fee 1B.03	Kg/Day	0,091 €	6,45 €

### B. Storage

Normal Cargo and Perishable Cargo have an exemption period of 24 hours. Exemption period ends at 12:00 a.m. of the next day of the arrival (after this exemption period, the fee is applicable from the first day of the arrival).

IMPORT B. STORAGE		
Arrival		Fee Application 00h01
Monday	Tuesday Free	Wednesday
Tuesday	Wednesday Free	Thursday
Wednesday	Thursday Free	Friday
Thursday	Friday Free	Saturday
Friday	Saturday Free	Sunday
Saturday	Sunday Free	Monday
Sunday	Monday Free	Tuesday

**Note:**

On weekends T1 Cargo has exemption.  
Non exemption Cargo is charged from the entrance, minimum 24 hours.

## 2. EXPORT

A. HANDLING					
Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min Price
2A01	NORMAL	Cargo that does not need any special treatment.	Kg	0,181 €	6,03 €
2A02	PERISHABLE (PER)	Cargo that needs special treatment because it may deteriorate through time (Ex: flow ers; food, ...).	Kg	0,181 €	10,73 €
2A03	VALUABLE (VAL)	Cargo that needs special treatment due to its value (Examples: Bank notes; Gold; Master pieces...).	Kg	0,209 €	19,23 €
2A04	DANGEROUS GOODS / LIVE ANIMALS	Cargo that needs special treatment classified by IATA regulations.	Kg	0,251 €	10,02 €
2A05	VULNERABLE (VUN)	Cargo that requires special treatment (Ex: computers; mobile phones; guns...).	Kg	0,187 €	19,23 €
2A06	PER CONSIGNEE / AWB	Applicable w hen the Carrier does not charge directly the Exporter Cargo Agent. (Máx: 23,10€)	Kg	0,034 €	2,63 €
2A07	BUP	Cargo unit received from customer pre-built	Un	74,57 €	
2A08	ENVIROTAINER	unit w ith controlled temperature	Un	124,22 €	

## 2. EXPORT

B. STORAGE					
Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min Price
2B01	NORMAL	Cargo that does not need any special treatment.	Kg/Dia	0,057 €	3,64 €
2B02	VALUABLE (VAL)	No exemption period, applicable from the delivery.	Kg/Dia	0,251 €	38,78 €
2B03	FROZEN CARGO	No exemption period, applicable from the delivery.	Kg/Dia	0,240 €	6,49 €
2B04	DANGEROUS GOODS / LIVE ANIMALS / HUM	No exemption period, applicable from the delivery.	Kg/Dia	0,103 €	6,68 €
2B05	VULNERABLE (VUN)	No exemption period, applicable from the delivery.	Kg/Dia	0,114 €	19,35 €
2B06	PERISHABLE (PER/ PES/PEM/PEF/...)	Cargo that needs special treatment because it may deteriorate through time (Ex.: flow ers, food, etc...). Perishable cargo put in frozen chamber only pays fee 2B.3	Kg/Dia	0,114 €	19,35 €
2B07	TRANSIT CARGO	Cargo remains in warehouse in transit, waiting for the connection flight.	Kg/Dia	Prices applied according to the type of cargo.	

### B. Storage

Normal cargo, Perishable cargo and transit cargo have an exemption period of 48 hours. – All documentation included (after this exemption period, fee is applicable from the first day of delivery)

EXPORT B. STORAGE		
Arrival		Fee Application 00h01
Monday	—————>	Thursday
Tuesday	—————>	Friday
Wednesday	—————>	Saturday
Thursday	—————>	Sunday
Friday	—————>	Monday
Saturday	—————>	Tuesday
Sunday	—————>	Wednesday

### 3. COMPLEMENTARY SERVICES

#### C. COMPLEMENTARY SERVICES IMPORT/EXPORT

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min	Price
C01	DOMESTIC AWB CHECK (AWB)	Confirmation in the AWB with evidence that cargo was well received at destination.	Un	3,96 €	-	
C02	INTERNATIONAL AWB CHECK (AWB)	Confirmation in the AWB with evidence that cargo was well received at destination.	Un	15,35 €	-	
C03	2nd AWB CHECK OR EXTRA COPY OF THE AWB	-	Un	10,45 €	-	
C04	AWB CHANGES (AWB)	Any corrections or changes made in the AWB.	Un	8,57 €	-	
C05	RFS (ROAD FEEDER SURFACE - TRUCK) DOCUMENT	Opening of the flight process and all the documentation related.	Un	64,08 €	-	
C06	PHOTOCOPY	Per page	Page	1,65 €	-	
C07	CHARGE ADVICE	Invoice explanation document.	Un	1,05 €	-	
C08	CUSTOMS FORM	Customs form proving Cargo was stored in temporary deposit in warehouse and customs warehousing.	H/AWB	8,61 €	-	
C09	PHOTO PRINT SCANNING AND E-MAIL	Photo print (per unit) scanning and e-mail	Un	3,03 €	-	
C09 A	PHOTO PRINT BLACK&WHITE	Photo Print (per unit) black & white	Un	6,29 €	-	
C10	INVOICE CHANGE OF CONSIGNEE	Applicable on Client request.	Un	2,75 €	-	
C11	DOCUMENT REPRINT	Invoice 2nd copy, VCT 2nd copy, Customs form 2nd Copy.	Un	3,85 €	-	

### 3. COMPLEMENTARY SERVICES

#### C. COMPLEMENTARY SERVICES IMPORT/EXPORT

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min	Price
C12	2nd ARRIVAL NOTICE	Send the arrival notice for the 2nd time to the importer Agent	Un	4,80 €	-	
C13	AWB EXPRESS ISSUANCE	TAP Portugal issue AWB for Express cargo.	Un	3,24 €	-	
C14	REGULAR BROKER FEE	Applicable when a Broker service is requested.	Un	83,49 €	-	
C15	EXTRA BROKET FEE	Applicable when a Broker service is requested out of the published working hours.	Un	154,73 €	-	
C16	WEIGHT CHECK	Applicable when requested by Cargo importer to make a Weight Check.	30 min/ fraction	19,47 €	-	
C16 A	WEIGHT CHECK	Applicable when the scale is used to allow the AWB issuance	30 min/ fraction	8,57 €	-	
C17	VOLUMES ID	Applicable when requested by Cargo importer. Service made in the Warehouse doing the volumes separation by Houses. (Applicable in deconsolidation).	30 min/ fraction	19,47 €	-	
C18	VOLUMES CHECK	Applicable when requested by Cargo importer to confirm the exact number of volumes received.	30 min/ fraction	19,47 €	-	
C19	VOLUMES DESCONSOLIDATION	Applicable when requested by Cargo importer. It is a documental service to prepare and validate HOUSES in the software system, making AWB valid for cargo delivery.	HAWB	9,68 €	19,47 €	
C20	PERVIOUS EXAM	Applicable when requested by Cargo importer through his broker for Customs approval.	30 min/fração	19,47 €	-	
C21	MILITARY SERVICE	Applicable when requested by Cargo importer through his broker for a previous inspection by local authorities PSP (Polícia de Segurança Pública).	30 min/ fraction	19,47 €	-	



### 3. COMPLEMENTARY SERVICES

#### C. COMPLEMENTARY SERVICES IMPORT/EXPORT

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min	Price
C22	SANITARY SERVICE	Applicable w hen requested by Cargo importer through his broker for a previous inspection of an expert from the Agriculture and Fishing Ministry (Food, flow ers, vegetables, etc...).	30 min/ fraction	19,47 €	-	-
C23	VETERINARY SERVICE	Applicable w hen requested by Cargo importer through his broker for an inspection and approval of a veterinary expert.	30 min/ fraction	19,47 €	-	-
C24	VISUAL COSTUMS CHECK	Applicable w hen Customs demand an inspection of goods.	30 min/ fraction	19,47 €	-	-
C25	TRAFFIC EXAM	Applicable w hen requested by Cargo importer through his broker to separate goods w ith a different number of pieces from the one mentioned in the AWB.	30 min/ fraction	19,47 €	-	-
C26	ENVIRONMENT NATIONAL INSTITUTE (ICN) SERVICE	Applicable w hen requested by Cargo Agent broker for an inspection and approval of an expert from the ICN - Portuguese Environment National Institute.	30 min/ fraction	19,47 €	-	-
C27	HEALTH SERVICE	Applicable w hen requested by Cargo Agent broker w hen goods demand a previous approval from the Health Inspector.	30 min/ fraction	19,47 €	-	-
C28	COUNTING PIECES	Applicable w hen requested by Cargo Agent broker to count the number of pieces inside of packages.	30 min/ fraction	19,47 €	-	-
C29	SAMPLES EXTRACTION	Applicable w hen requested by Cargo Agent broker to extract samples to check w ith Customs.	30 min/ fraction	19,47 €	-	-
C30	VOLUMES REPAIR	Applicable w hen requested by Client to repair damaged volumes.	Un	4,55 €	-	-
C31	CARGO OFFICER	Applicable w hen requested to use the Manpow er of Groundforce Staff (TTAE/OAE)	30 min/ fraction	51,27 €	-	-

### 3. COMPLEMENTARY SERVICES

#### C. COMPLEMENTARY SERVICES IMPORT/EXPORT

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min	Price
C32	DELIVERY SURCHARGE 1	Applicable when Cargo or documents are delivered/received outside schedule timetables to accept cargo, on weekends and on legal holidays.	AWB	35,21 €	-	-
C32 A	DELIVERY SURCHARGE 2	Applicable when Cargo or documents are delivered/received outside the operation hours of the cargo terminal.	AWB	49,13 €	-	-
C33	TRACTOR WITH DRIVER	-	30 min/ fraction	38,80 €	-	-
C34	FORKLIFT WITH DRIVER (UNDER 3 TONS)	-	30 min/ fraction	38,80 €	-	-
C35	FORKLIFT WITH DRIVER (OVER 3 TONS)	-	30 min/ fraction	76,81 €	-	-
C36	CARGO DESTRUCTION (UP TO 100 KG)	Applicable before goods have to be delivered and destroyed by a certified company.	Un	178,11 €	-	-
C36	CARGO DESTRUCTION (OVER 100 KG)	Applicable before goods have to be delivered and destroyed by a certified company.	Un	256,04 €	-	-
C37	OFFLOADING ASSISTANCE	Applicable when requested by Client to have the contribute of Groundforce staff at the ramp. Fee is applicable per AWB. Directly charged to Client. (Max. 2 persons)	hour/ fraction	65,68 €	-	-
C38	LOADING ASSISTANCE	Applicable when requested by Client to have the contribute of Groundforce staff at the ramp. Fee is applicable per AWB. Directly charged to Client. (Max. 2 persons)	hour/ fraction	65,68 €	-	-
C39	VALUABLE CARGO ATTENDANCE (VAL/VUN)	From the aircraft to the warehouse Terminal door or from the warehouse Terminal to the aircraft door. Attendance made by specialized Groundforce Security staff. Directly charged to who requests the service.	hour/ fraction	65,68 €	-	-

### 3. COMPLEMENTARY SERVICES

#### C. COMPLEMENTARY SERVICES IMPORT/EXPORT

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min Price
C40 A	LIVE ANIMALS (CHECK)	Mandatory check-list from IATA (International Air Transport Association).	AWB	17,05 €	-
C40 B	DANGEROUS GOODS VERIFICATION (CHECK)	Mandatory check-list from IATA (International Air Transport Association). If the DGR code is not in the AWB, this fee is applicable directly to the Cargo Agent.	AWB	21,45 €	-
C40 C	TIME & SENSITIVE VERIFICATION (CHECK)	Mandatory check-list from IATA (International Air Transport Association).	AWB	17,05 €	-
C41	STACK	Construction of overlapping set of empty palletes for stock replenishment, return to origin or repair.	Unit	209,00 €	-
C42	SCREENING	Security measure w hen applicable. (Max. 308 € by AWB)	kg	0,06 €	13,75 €
C44	RETURN CARGO TO AGENT	Applicable w hen the cargo agent requests the devolution of goods that are ready to be carried.	AWB	12,82 €	-
C45	VOLUMES RELABELING	When Cargo Agent requests volumes relabeling w hen they w ere already tagged.	Volume	0,83 €	7,99 €
C46	ABANDONMENT UP TO 100 KG	Applicable w hen the client decides to abandon the cargo.	Volume	178,11 €	-
C46	ABANDONMENT > 100 KG	Applicable w hen the client decides to abandon the cargo.	Volume	256,04 €	-

### 3. COMPLEMENTARY SERVICES

#### C. COMPLEMENTARY SERVICES IMPORT/EXPORT

Code	Type of Cargo / Service	Description	Unit	Unitary Price	Min Price
C47 *	EXPRESS DELIVERY – IMPORT/EXPORT UP TO 20 min OPO/FNC	Priority deliver that starts counting from de Actual Time of Arrival (ATA) of the flight (Pre-advice needed from Client) or before Scheduled time of departure (STD) of the flight.	Kg	0,37 €	-
C47 *	EXPRESS DELIVERY – IMPORT/EXPORT UP TO 60 min OPO/FNC	Priority deliver that starts counting from de Actual Time of Arrival (ATA) of the flight (Pre-advice needed from Client) or before Scheduled time of departure (STD) of the flight.	Kg	0,31 €	-
C47 *	EXPRESS DELIVERY – IMPORT/EXPORT UP TO 90 min LIS/OPO/FNC	Priority deliver that starts counting from de Actual Time of Arrival (ATA) of the flight (Pre-advice needed from Client) or before Scheduled time of departure (STD) of the flight.	Kg	0,25 €	-
C48	CARGO PALET TRANSPORTER	Use of Manual Pallet transporter from handling Agent.	30 min	6,07 €	-
C49	BUILDUP DIRECT ASSISTANCE	Applicable w hen requested to have the intervention of Groundforce staff inside Export Warehouse. Fee is applicable per AWB. Directly charged to Client. (Max. 2 persons)	hour/ fraction	65,68 €	-
C50	BREAKDOWN DIRECT ASSISTANCE	Applicable w hen requested to have the intervention of Groundforce staff inside Import Warehouse. Fee is applicable per AWB. Directly charged to Client. (Max. 2 persons)	hour/ fraction	65,68 €	-
C51	VOLUMES STRAPPING	When Cargo Agent requests volumes to be strapped. In addition C31 is applied.	Volume	5,95 €	-
C52	CARGO TRANSFER - Per AWB up tp 20 Kg	Applicable w hen cargo has to be transferred to/from Portw ay	AWB	17,83 €	-
C52	CARGO TRANSFER - Per AWB > 20 Kg	Applicable w hen cargo has to be transferred to/from Portw ay	AWB	41,72 €	-
C53	BONA-FIED DEPOSITARY / TRUSTEE	When the Cargo Agent requests Bona-fide depositary/trustee service	Service	57,12 €	-
C54	UNLOAD CERTIFICATE	When Cargo Agent requests a unload certificate	Service	45,69 €	-
C55	SUMMARY DECLARATION ACREDITATION	When the Airline requests the accreditation in the Portuguese Customs Authority for summary declaration purposes - SDS	Service	39,98 €	-

#### Note<sup>1</sup>:

C47 \* : Check details on page 14.

## 4. MATERIAL AND CONSUMABLES

D. MATERIAL AND CONSUMABLES			
Code	Type of product	Unit	Unitary Price
D01	WIDE STRAPS (7m)	Un	38,69 €
D02	WIDE STRAPS (10m)	Un	51,62 €
D03	NARROW STRAPS	Un	25,05 €
D04	MANILA ROPE	Meter	3,96 €
D05	SIMPLE STUDS	Un	3,96 €
D06	DOUBLE STUDS	Un	8,98 €
D07	FUMIGATED PLANKS 1m	Un	25,87 €
D08	FUMIGATED PLANK 2m	Un	25,87 €
D09	FUMIGATED PLANK 3m	Un	25,87 €
D14	WOODEN PALLETS (EURO-PALET Fumigated)	Un	19,47 €
D15	ADHESIVE TAPE	Roller	5,01 €
D16	PLASTIC COVER METER	Meter	3,15 €
D17A	PLASTIC COVER ROLLER (3m)	Un	194,81 €
D17B	PLASTIC COVER ROLLER (5m)	Un	280,53 €
D18	PLASTIC COVER WIDE FOR P6 PALLETS	Un	38,69 €
D19	PLASTIC COVER NARROW FOR PALLETS	Un	19,00 €
D20	FILM STRAPEX METER	Meter	0,09 €
D21	FILM STRAPEX ROLLER	Roller	19,47 €
D23	KENNELS SMALL (P100)	Un	51,62 €
D24	KENNELS MEDIUM (P200)	Un	76,81 €
D25	KENNELS LARGE (P300)	Un	133,58 €
D26	KENNELS EXTRA LARGE (P500)	Un	179,44 €
D27	KENNELS GIANT (122x81x89)	Un	284,19 €
D28	CAT BOX (max dimentions 45x30x23)	Un	47,36 €
D29	DRINKER / FEEDER	Un	3,93 €
D30	PEE PAD	Un	3,93 €
D31	TRAVEL KITS ANIMALS (1drinker + 1 feeder + 1 pee pad)	Un	9,14 €

# 5. TIMETABLE

C47\*

C47. EXPRESS DELIVERY				
Express	Normal Cargo PER / VAL / VUN	DGR (Cargo and DOCs fulfilling IATA Standards)	AVI (Cargo and DOCs fulfilling IATA Standards)	Requirements
LISBON	90 min. before STD	Not accepted as express	Not accepted as express	<ul style="list-style-type: none"> <li>● Pre advise 4h before STD;</li> <li>● Weight Limit 200 Kg;</li> <li>● Weight Limit per vol. 25Kg;</li> </ul>
OPORTO	60 min. before STD	90 min. before STD	90 min. before STD	<ul style="list-style-type: none"> <li>● Pre advise 3h before STD;</li> <li>● Weight Limit 200 Kg;</li> </ul>
MADEIRA	60 min. before STD	90 min. before STD	90 min. before STD	<ul style="list-style-type: none"> <li>● Pre advise 3h before STD;</li> <li>● Weight Limit 200 Kg;</li> </ul>

			Carga C	Carga T
LISBON	IMPORT	Working Days	08h00-22h30	08h00-17h00
	EXPORT	Monday to Sunday	00h00-24h00 <sup>1</sup>	-
OPORTO <sup>2</sup>	IMPORT	Working Days	08h00-22h30	08h00-17h00
	EXPORT	Working Days	08h00-22h30	-
FUNCHAL	IMPORT	Working Days	08h00-21h00	09h00-17h00
	EXPORT	Saturdays, Sunday and Legal Holidays	08h00-21h00	-
PORTO SANTO <sup>3</sup>	IMPORT	Working Days	09h00-17h00	09h00-17h00
		Saturdays, Sunday and Legal Holidays	09h00-17h00	-
	EXPORT	Working Days	09h00-17h00	09h00-17h00
		Saturdays, Sunday and Legal Holidays	09h00-17h00	-

Outside this timetable and during Saturdays, Sundays and Holidays, surcharge number C.32 is applied.

Notes	1	It is only accepted cargo between 00h00 and 17h00, in which STD is before 14h00.
	2	OPO Station: Import and Export closes from 12h30 to 14h00.
	3	Except during aircraft turnarounds